Course Information
Semester & Year: Fall 2022
Course ID & Section #: ENGL-1A-V3458
Instructor's name: Laura Gorman
Day/Time of required meetings: N/A
Location: Remote
Course units: 4.00

Instructor Contact Information
Phone number: 707-601-7139
Email address: laura-gorman@redwoods.edu

Required Materials
Textbook Title: They Say / I Say with Readings

Edition: 5th

Author: Gerald Graff and Cathy Birkestein

ISBN:

Catalog Description
This is an introductory course that offers instruction in expository and argumentative writing, appropriate and effective use of language, close reading, cogent thinking, research strategies, information literacy, and documentation.

Course Student Learning Outcomes
1. Demonstrate the capacity to read, analyze and evaluate non-fiction texts in support of academic inquiry and argumentation.
2. Utilize flexible strategies for writing expository and argumentative college-level essays.
3. Incorporate primary and secondary sources into essays using appropriate documentation format.

Co-requisites
N/A

Accessibility

College of the Redwoods is committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or Disability Services and Programs for Students (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1st floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103

In the case of face-to-face instruction, please present your written accommodation request to your instructor at least one week before the needed accommodation so that necessary arrangements can be made. Last minute arrangements or post-test adjustments usually cannot be accommodated.

Canvas Information

If using Canvas, include navigation instructions, tech support information, what Canvas is used for, and your expectation for how regularly students should check Canvas for your class.
Log into Canvas at https://redwoods.instructure.com
Password is your 8 digit birth date
For tech help, email its@redwoods.edu or call 707-476-4160
Canvas Help for students: https://www.redwoods.edu/online/Help-Student
Canvas online orientation workshop: https://www.redwoods.edu/online/Home/Student-Resources/Canvas-Resources

Setting Your Preferred Name in Canvas

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact Admissions & Records to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the Student Information Update form.

Student Support

Good information and clear communication about your needs will help you be successful. Please let your instructor know about any specific challenges or technology limitations that might affect your participation in class. College of the Redwoods wants every student to be successful.

Student Support Services

The following online resources are available to support your success as a student:

- CR-Online (Comprehensive information for online students)
- Library Articles & Databases
- Canvas help and tutorials
- Online Student Handbook

Counseling offers assistance to students in need of professional counseling services such as crisis counseling.

Learning Resource Center includes the following resources for students

- Academic Support Center for instructional support, tutoring, learning resources, and proctored exams. Includes the Math Lab & Drop-in Writing Center
- Library Services to promote information literacy and provide organized information resources.
- Multicultural & Diversity Center

Special programs are also available for eligible students include

- Extended Opportunity Programs & Services (EOPS) provides services to eligible income disadvantaged students including: textbook award, career academic and personal counseling, school supplies, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!
- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in Eureka or in Del Norte
- The Veteran's Resource Center supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.
- Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821

Admissions deadlines & enrollment policies
Fall 2022 Dates
· Classes begin: 8/20/22
· Last day to add a class: 8/26/22
· Last day to drop without a W and receive a refund: 9/02/22
· Labor Day Holiday (all campuses closed): 09/05/22
· Census date: 9/06/22 or 20% into class duration
· Last day to petition to file P/NP option: 09/16/22
· Last day to petition to graduate or apply for certificate: 10/27/22
· Last day for student-initiated W (no refund): 10/28/22
· Last day for faculty-initiated W (no refund): 10/28/22
· Veteran's Day (all campuses closed): 11/11/22
· Fall Break (no classes): 11/21/22 – 11/25/22
· Thanksgiving Holiday (all campuses closed): 11/23/22 – 11/25/22
· Final examinations: 12/10/22 – 12/16/22
· Semester ends: 12/16/22
· Grades available for transcript release: approximately 01/06/23

Evaluation & Grading Policy
Letter Grade Breakdown

A (100-93%) / A- (92-90%):

Fulfills all requirements and exceeds expectations.

B+ (89-87%) / B (86-83%) / B- (82-80%):

Fulfills requirements and meets expectations.

C+ (79-77%) / C (76-73%) / C- (72-70%):

Fulfills most requirements and meets most expectations.

D+ (69-67%) / D (66-63%) / D- (62-60%):

Fulfills some requirements; does not meet expectations.

F (59-0%):

Does not fulfill requirements and does not meet expectations

Assignment Breakdown

Essays	60%
Graded Discussions	15%
Portfolio	15%
Reading Responses	10%

Assignment Descriptions
Essay 1: Literacy Narrative (500-word minimum)

You will be asked to examine your own literacy history, habits, and processes. The purpose of this inquiry is to get to know yourself better as a reader and writer.

Essay 2: Rhetorical Analysis (1,500-word minimum)

You will be asked to analyze a secondary document to identify how the author or rhetor constructed their argument. The purpose of this inquiry is to develop your analytic skills when reading non-fiction texts.

Essay 3: Researched Argument (1,800-word minimum)

You will be asked to choose a topic that interests you to research and draft an argumentative paper about the topic. The purpose of this inquiry is to practice inquiry-driven research.

Graded Discussions

Students will be prompted to respond to discussion questions throughout the semester. Responses should be detailed, demonstrate critical thinking, and contribute to the ongoing discussion of the topic. Students will be expected to submit an initial discussion post three calendar days before the discussion due date. Why? Students will also need to reply to two or more of their peers' responses; thus, the initial post must be made days before the due date to ensure every student has a chance to discuss it with classmates. Replies to other students' initial discussion posts must be detailed and thought out.

Portfolio

Each student will be responsible for revising their three essays to a third and final draft and then accompanying those essays with a formal cover letter.

Reading Responses/Graded Discussions (150-word minimum)

Prompt-driven writing assignments that call for students to engage with assigned readings by synthesizing, analyzing, and responding to key writing concepts. Unless otherwise stated, most of these assignments will have a 150-word minimum. To be successful in this course, students should read thoughtfully (rhetorically) and construct meaningful responses that demonstrate their developing understanding of foundational writing concepts.

Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, the determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the College Catalog and on the College of the Redwoods website.

Late Work

Late work will not be accepted unless arrangements for an extension were made in advance (two days prior to the assignment due date). I understand life happens, and we often find ourselves overwhelmed at the most inopportune of times; however, deadlines should be respected when possible. In order to provide quality, timely feedback, I must receive work on time or be given notice that work will be late.

To request an extension, I ask that students do the following:

Utilizing canvas messaging, draft a message to me with "Extension [Assignment Name]" in the subject line. In the body of your message, explain the situation and then tell me your plan. Do you plan to turn it in tomorrow? Two days? Do you need an additional week?

This information will help me to negotiate with you a revised due date that will fit within both of our schedules. Keep in mind that extensions are granted on a case-to-case basis. I may not always be able to grant an extension. Further, I will not grant an extension after the due date has passed.

Feedback

Quality, timely feedback will be given on all major assignments. A student should expect feedback to come within one week following the assignment's due date. All feedback will be available through canvas.

Disruptive behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the College Catalog and on the College of the Redwoods website.

Inclusive Language in the Classroom

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

Community College Student Health and Wellness

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges Health & Wellness website.

Wellness Central is a free online health and wellness resource that is available 24/7 in your space at your pace.

Students seeking to request a counseling appointment for academic advising or general counseling can email counseling@redwoods.edu.

Emergency procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure

your contact information is up-to-date by logging into WebAdvisor https://webadvisor.redwoods.edu and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions. For more information see the Redwoods Public Safety Page.

In an emergency that requires an evacuation of the building anywhere in the District:
- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.